

Child's Name \_\_\_\_\_ Birthdate \_\_\_\_\_

# Pamm's House

## Drop-In Child Care Agreement

This *Drop-In Child Care Agreement* is presented to prevent misunderstandings between us. Collecting money is not my favorite task. Two things that put pressure on me are when payment is not received on time, and if parents are early for morning drop-off or late for pick-up at the end of the day. Remember, at the end of my day I've been working for at least 11 or 12 hours (prep and cleaning time plus child care plus caring for my own family.)

### SPACE AVAILABILITY

Care will be provided on space availability and as needed basis. Arrangements must be made ahead of time, usually by a phone call. [Note: No drop-offs or pick-ups between 11am and 2pm.] Care will include diapers, baby wipes, meals and snacks according to the time of day the child is in care.

### PAYMENT & RECEIPT

Your fee for drop-in care is \$ \_\_\_\_\_ per day, per child. Payment (preferably cash) is due when parents drop-off their child for the day. A yearly receipt will be provided to you by Email (or printed upon request) in January with the total of all payments made from the year before. [NOTE: No refunds are given for child care payments.]

### POLICY AGREEMENT

This certifies that the parents/guardians of the above named child have read and agreed to the above *Child Care Agreement*, *Pamm's House Bite Policy*, and the *Pamm's House Handbook*. Parents have also provided accurate information on the *Child's Biography* and other *Pamm's House* paperwork.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Child Care Provider \_\_\_\_\_ Date \_\_\_\_\_

Website Note: Although my website contains contract information, it does not constitute a binding contract of services offered between you and my in-home child care.

Updated: April 2008